


Email Ninja

PROGRAMME



Our workshop consists of 4 essential areas every Ninja needs to master.

Your Email Identity

Content Theory

Establishing Rapport

What to Avoid?



Your Email Identity

It's all about personal branding. With every email you write, others get a clearer picture of you. We will teach you how to manage your email identity and how to adjust it to your purposes.





Content Theory

Get to know which subject line catches attention, which "openers" work, how to present arguments, and achieve what you really want.





Establishing Rapport

That's what emails are about.

Without body language, we still want to build a long-lasting relation that will make things easier. We will show you how to do that with your keyboard only.





What to Avoid?

Common mistakes, bad habits, clichés –
in short, all we need to know
to prevent catastrophe.



**Reduce the time
you spend
writing emails**

**Boost your
business
relations**

**Improve your
image as seen in
writing**

| Goals





**Powerful Email
Toolkit**

**Diplomacy
techniques**

**Proofreading
skills and a chart
to help**

| Deliverables



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We are the people...

who waste no words. We love proper communication, care about its quality, and think before we speak.

Our communication trainings will make you break a sweat. If you hate coaching, best practices and all the things that you can deduce on your own, this is it. Our workshops focus on hands-on experience and explore key aspects of communication. in a no-nonsense manner.

